

INDIAN INSTITUTE OF PLANTATION MANAGEMENT
BANGALORE

INFORMATION UNDER SEC 4 (1) (b) OF RIGHT TO INFORMATION ACT, 2005

Sec.	Information	Details
(i)	The particulars of its organization, function and duties	<p>Realizing the potentialities and needs of modernization of the plantation sector through management education and training, Ministry of Commerce & Industry, Government of India constituted a core group in 1990 to set up a strategic institution of management education in the plantations sector. IIPM as first of its kind in the country as a sectoral school of management was established in the year 1993 to act as a think tank and intellectual resource base for plantation and associated agri-business sector. It also envisaged the Institute as an exclusive sectoral school of management based on a new model intensive institute-industry interaction.</p> <p>The mission & broad objectives of the Institute are available in the website.</p>
(ii)	The powers and duties of its officers and employees	<p>IIPM is a Registered Society under Karnataka societies Registration Act, 1960. The general superintendence, direction and control of the affairs of the Society and its income and property are vested with the Board of Governors headed by the Chairman-Board of Governors and its members. The Director is the ex-officio Member of IIPM Board. The Director shall be responsible for proper administration of the Institute and for imparting of instructions and maintenance of discipline therein.</p> <p>An officer nominated as Secretary, Board of Governors is the custodian of records relating to meetings of the Board of Governors and Sub-Committees, is responsible for the conduct of these meetings and implementing the decisions by the Board and Sub-Committees.</p>
(iii)	The procedure followed in the decision making process, including channels of supervision and accountability	<p>The Institute has the Chairman-Board of Governors, Director, and Chairpersons for academic programs, Assistant Accounts Officer / Assistant Administrative Officer, who carry-out the various functions of the Institute as per procedures laid down by the Institute. The decision is communicated to the public by announcements, advertisements and through website. The final authority is the Director/Chairman-Board of Governors and IIPM Society.</p> <p>The Institute takes decision regarding academic matters, student's affairs, staff affairs, finance, facilities of the Institute and infrastructure.</p>

(iv)	The norms set by it for the discharge of its functions	The Institute at present following the guidelines based on the rules framed by the Government of India for its employees relating to pay, allowances, Leave Rules, Medical attendance Rules, Children's Educational Assistance, Advances, LTC, Service matters, etc. (Copies of Fundamental Rules, Supplementary Rules, General Financial Rules are available in IIPM Library for reference). The norms for the academic programs of the Institute are set by the respective academic rules of the Institute.
(v)	The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions	Memorandum of Association and Rules of IIPM Society
(vi)	A statement of the categories of documents that are held by it or under its control	a) Memorandum of Associates & Rules of IIPM Society b) Annual Report c) Program Brochures
(vii)	The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof	Through representation of Board from various sections of Society
(viii)	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advise, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public	a) IIPM Society b) Board of Governors c) Recruitment Committee d) Campus Development Committee e) Board of Studies (Meetings of the IIPM Board and its Sub-Committees are not generally open to the public and Minutes of such meetings are confidential.)

(ix)	A directory of its officers and employees	<p>Faculty profile is available in the website. The following are the faculty and staff of IIPM.</p> <p>Dr. V. G. Dhanakumar Director</p> <p>Dr. Ananda Das Gupta Associate Professor</p> <p>Dr. John Mano Raj Associate Professor</p> <p>Dr. Vijayakumar A. N. Associate Professor</p> <p>Dr. K. Venkateswaran Asst. Professor</p> <p>Dr. Sarbani Mukherjee Asst. Professor</p> <p>Dr. Narendran K. Asst. Professor</p> <p>Mr. Bhaskar K Academic Coordinator</p> <p>Mr. Ankur Gogoi Academic Associate (At IIPM Centre, Jorhat)</p> <p>Mr. Ramesh T. K., Asst. Admin & Accounts Officer</p> <p>Mrs. T. C. Pushpalatha, Sr. Steno-cum-PA to Director</p> <p>Mr. K. N. Madhu, Asst. Librarian</p> <p>Mrs. Kalavathi A.S Computer Associate</p> <p>Mrs. Seema Bai Programme Associate</p> <p>Mr. G. Srinivas Office Associate</p> <p>Mr. M.Aravind Kumar, Administrative Associate</p> <p>Mrs. Shilpa.S. Placement Associate</p> <p>Mrs. Nirmala D. Office Associate</p> <p>Mrs. Rahamathunnisa Office Associate</p> <p>Mrs. Baby Rani S. Office Associate</p> <p>Mrs. Roopa S. Office Associate</p> <p>Mr. Abhilash Bekal Office Assistant (on Contract)</p> <p>Mr. Hanumanthe Gowda K. H., Driver - II</p> <p>Mr. J. Rajanna Multi Task Staff</p> <p>Mr. Paramesha H. E. Multi Task Staff</p> <p>Mr. Kaushaik Kumar Multi Task Staff</p> <p>Mr. Manjunatha R. Driver - III</p>
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(x)	The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations	<p>Monthly remuneration is as per the Seventh Pay Commission of GOI. The following are the pay matrix eligible to Faculty and Staff of IIPM.</p> <p>Director – 2,25,000/- fixed level 17 Professor – Rs.1,44,200 – 2,11,800 level 14 Associate Professor – Rs.1,39,600 – 2,11,300 level 13A2 Asst. Professor Grade II - Rs. 57,700 – 98,200 Level 10 Asst. Professor Grade II – Rs. 68,900 – 1,17,200 Level 11 Asst. Professor Grade I – Rs.1,01,500 – 1,67,400 Level 12 Asst. Administrative Officer – Rs.35,400 – 1,12,400 Level 6 Asst. Accounts Officer – Rs.35,400 – 1,12,400 Level 6 Accountant – Rs. 29,200 – 92,300 Level 5 Sr. Steno – Rs.35,400 – 1,12,400 Level 6 Asst. Librarian – Rs. 29,200 – 92,300 Level 5 Computer Associate – Rs.29,200 – 92,300 Level 5 Programme Associate – Rs. 25,500 – 81,100 Level 4 Administrative Associate/Placement Associate/Office Associate/Programme Associate – Rs. 21,700 – 69,100 Level 3 Driver – Grade – II – Rs. 25,500 – 81, 100 Level 4 Driver – Grade – III - Rs.18,000 – 56,900 Level 1 Multi-Tasking Staff – Rs. 18,000 – 56,900 Level 1</p>
(xi)	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursement made	Balance Sheet and statement of accounts are available
(xii)	The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes	Grants received from Ministry of Social Justice and Empowerment-Govt of India for Year 2017-18 for the benefit of SC students pursuing PGDM-ABPM (2016-18) programme & Grants received for Year 2018-19 for the benefit of SC student pursuing PGDM-ABPM (2018-20) programme.
(xiii)	Particulars of recipients of concessions, permits or authorizations granted by it	<p>4 students of 2016-18 programme.</p> <ol style="list-style-type: none"> 1. Mr. Shailendra Kumar 2. Mr. Jitendra Kumar Rawat 3. Mr. Sachin R Jadhav 4. Mr. Swaran Kumar <p>1 student of 2018-20 programme.</p> <ol style="list-style-type: none"> 1. Mr. Veerandra R V
(xiv)	Details of respect of the information,	Accounted in the Institute by the accounts department using Tally software

	available to or held by it, reduced in an electronic form;	
(xv)	The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use	Web site are accessible at www.iipmb.edu.in
(xvi)	The names, designations and other particulars of the Public Information Officers	Mr. T. K. Ramesh, Asst. Accounts Officer Telephone : 23213334 Email : accounts_iipmb@vsnl.net
(xvii)	Such other information as may be prescribed and thereafter update these publications every year	Website updated regularly