

INDIAN INSTITUTE OF PLANTATION MANAGEMENT BENGALURU*(An Autonomous Organization of the Ministry of Commerce and Industry-GOI)*

JNANA BHARATHI CAMPUS, POST MALLATHALLI, BENGALURU 560 056

Tel: 080-23211716, Fax: 080-23212775

Tender No. IIPM/Engg./2026-27/002

Date: 01.09.2026**Notice inviting e-tender** for design, supply, installation, testing, commissioning and comprehensive maintenance of one hydraulic passenger lift **(E-Tendering mode)**

Tender should be submitted through e-tendering portal (tender wizard) consisting of all the details including the Agency's previous experience, nature of work carried out, number of manpower provided for each work, and other commercial data and financial bid.

The details of tender notification can be downloaded at www.tenderwizard.com/etenders under Tender free view link.

For further details on e-Tender participation, please contact KEONICS Help desk on Ph.: 9686196760 / 9686196765 / 080-45982100, E-mail: prabhuswamy@etenderwizard.com

TENDER EVENTS:

1	Tender inviting date	01-09-2026
2	Tender Form Fee	NIL
3	E-Tender processing fee payable to KEONICS through e-Payment mode	Collected by KEONICS
4	Earnest money deposit (EMD) through tender wizard payment gateway	Rs. 30,000/-
5	Tender Closing Date and Time	21-09-2026, 3:00 PM
6	Tender opening Date and Time	21-09-2026 4:00 PM
7	Pre bid meeting	09-09-2026
8	Tender Financial Bidding	Will be notified

The tender notification will be accessible in the e-Procurement website (www.tenderwizard.com/etenders).

eTendering Guidelines to Vendors Vendor

1. Vendors must have Class 3 Digital Signature Certificate to participate in the tender to obtain DSC, please contact KEONICS help desk. 080-40482100
2. Bidders interested to participate in the tender should register themselves in the website www.tenderwizard.com/etenders.
3. Tenders should be submitted only through e-Tender portal and obtain the Tender Acknowledgement Token as proof of successful submission.
4. Tenders will not be accepted after the date and time fixed for receipt of tenders as set in Tender notice or subsequent extensions if any relevant documents in proof have to be uploaded wherever required
5. All amendments, time extension, clarifications, etc., will be uploaded on the website only and will not be published in newspapers. Bidders should regularly visit website to keep themselves updated.

Helpdesk

To get in touch with one of our customer service representatives, please refer the help desk numbers provided on the homepage or call the following number:

Bangalore: 080-45982100,

1. Raghavendra : 9686196765 / raghavendra.vg@antaressystems.com
2. Harish Kumar : 9686115318 / harishkumar.kb@etenderwizard.com

Communication Address

KEONICS Help Desk, #137/3, HONGANASU, KENGERI, BANGALORE MYSORE

NOTICE INVITING TENDER

DESIGN, SUPPLY, INSTALLATION, TESTING, COMMISSIONING AND COMPREHENSIVE MAINTENANCE OF ONE HYDRAULIC PASSENGER LIFT

Tender No.	IIPM/ENGG/LIFT/2026-27/02
Date	01-09-2026
Location	IIPM Campus, Bengaluru
Lift Capacity	450 kg / 4 Persons
Rated Speed	0.63 m/s
Type	Hydraulic Passenger Lift
Completion Period	30 Days
Warranty / Comprehensive Maintenance	24 Months
Bid System	Two-Bid System – Technical & Financial

DOCUMENT CONTROL & INDEX

Section	Description
A	Notice Inviting Tender – One Page
B	Instructions to Bidders
C	General Conditions of Contract (GCC)
D	Special Conditions of Contract (SCC)
E	Detailed Technical Specifications
F	Technical Compliance Schedule
G	Bid Forms & Undertakings
H	Testing, Commissioning & Handover Requirements
I	Warranty & Preventive Maintenance Requirements
J	Project Particulars to be filled before issue
K	Bill of Quantities / Price Schedule/ Financial bid

Reference note:

The technical framework has been aligned to applicable Indian lift standards, including IS 14671:1999 for installation and maintenance of hydraulic lifts, relevant IS lift safety provisions, accessibility requirements including IS 15330:2020 where applicable, the applicable National Building Code, and the lift/electrical laws and rules applicable at the project location. BIS maintains a current standards portal; the applicable latest editions/amendments shall govern at the time of procurement and execution. [cite references omitted from document; verify latest statutory requirements before issue.

SECTION A – NOTICE INVITING TENDER**NOTICE INVITING TENDER**

Tender No.: IIPM/ENGG/LIFT/2026-27/02 Date:01-09-2026

Sealed/online tenders under Two-Bid System are invited from eligible and experienced Lift Manufacturers or their Authorized Dealers/Representatives for the following work:

Particular	Requirement
Name of Work	Design, Supply, Installation, Testing, Commissioning and Comprehensive Maintenance of One Hydraulic Passenger Lift at IIPM Campus.
Type	Hydraulic Passenger Lift
Capacity	450 kg / 4 Persons
Rated Speed	0.63 m/s
Doors	Automatic centre-opening, subject to approved shaft/car dimensions
Completion	30 days from date stipulated in Work Order
Warranty / Maintenance	24 months comprehensive
Bid Validity	120 days
EMD	₹ 30,000/-
Estimated Cost	₹ 15,00,000/-
Tender Fee	₹ Nil
Performance Security	5% of Contract Value, or as applicable under prevailing procurement rules

Scope: Site survey, design, engineering, drawings, complete lift equipment, hydraulic power unit, cylinder, guide rails, car, automatic doors, controller, electrical and safety systems, installation, testing, commissioning, statutory approvals, training, documentation and comprehensive maintenance.

Eligibility: Minimum five years' relevant experience; successful completion of similar lift installations; valid statutory registrations; adequate service infrastructure; and no debarment/blacklisting by Government/PSU/Autonomous Body, subject to applicable rules.

The bidder shall inspect the site before bidding. Rates shall include all items necessary for safe and complete operation. The Institute reserves the right to accept/reject any or all bids in accordance with applicable procurement rules.

Tender Inviting Authority

Director,

Indian Institute of Plantation Management (IIPM)

Jnanabharathi Campus, Malathalli - 560056

E-mail: administration@iipm.edu.in , Website: www.iipmb.edu.in

SECTION B – INSTRUCTIONS TO BIDDERS

1. General

1. The tender is for a turnkey hydraulic passenger lift installation of 450 kg / 4-person capacity and 0.63 m/s rated speed.
2. The bidder shall examine the complete tender document, site conditions, applicable standards and statutory requirements before submitting the bid.
3. Submission of a bid shall constitute confirmation that the bidder has understood the scope and site constraints.

2. Two-Bid System

4. Technical Bid shall contain eligibility, experience, manufacturer authorization, technical literature, compliance statement, deviations, service arrangements and all non-price documents.
5. Financial Bid shall contain the completed BOQ/Price Schedule only.
6. Any price information in the Technical Bid may render the bid liable to rejection.

3. Eligibility

7. The bidder shall be the original lift manufacturer or an authorized dealer/representative supported by a valid authorization.
8. Minimum five years' experience in lift installation and maintenance is required.
9. At least three satisfactorily completed similar lift installations during the last five years is recommended as the minimum qualification, unless IIPM adopts a different threshold.
10. Bidder shall have valid GST, PAN and applicable registrations and shall not be blacklisted/debarred.

4. Site Inspection

11. Site inspection is mandatory before final submission.
12. Bidder shall verify shaft, pit, headroom, travel, number of stops, power availability, access, structural conditions and civil/electrical interfaces.
13. No claim arising solely from failure to inspect shall ordinarily be entertained.

5. Bid Validity

14. Bid shall remain valid for 120 days from the last date of submission, unless otherwise stated.

6. EMD / Bid Security

15. EMD shall be submitted in the form and amount specified in the NIT, subject to applicable exemptions under Government procurement rules.
16. EMD shall be liable to forfeiture in circumstances permitted under the tender conditions.

7. Clarifications and Corrigenda

17. Clarifications shall be sought within the prescribed period. IIPM may issue addenda/corrigenda, which shall form part of the tender.

8. Bid Submission

18. All documents shall be signed/stamped by the authorized signatory.
19. Technical Compliance Schedule shall be completed against every specification.
20. Unstated deviations shall not be presumed to have been accepted.

9. Evaluation

21. Technical responsiveness shall be assessed first.
22. Only technically qualified and substantially responsive bidders shall proceed to financial evaluation.
23. IIPM may verify credentials and seek clarifications to the extent permitted by procurement rules, without allowing alteration of the substance of the bid.

10. Award

24. The successful bidder shall receive a Letter of Acceptance/Work Order and shall execute the agreement and submit Performance Security within the stipulated period.

11. Site/Design Responsibility

25. The contractor shall prepare detailed drawings based on verified site dimensions and shall obtain IIPM approval before fabrication/installation.

12. Statutory Compliance

26. The contractor shall comply with applicable BIS/IS standards, National Building Code, State lift/electrical rules, safety laws, labour laws and statutory inspection requirements.

13. Subletting

27. No assignment or subletting of the whole or substantial part of the work without prior written approval.

14. Declaration

28. Submission of the bid constitutes acceptance of the tender conditions except for deviations expressly identified in the prescribed schedule.

SECTION C – GENERAL CONDITIONS OF CONTRACT (GCC)**1. Definitions**

Employer/Institute means IIPM; Contractor means the successful bidder; Engineer-in-Charge means the officer designated by IIPM; Work means the complete design, supply, installation, testing, commissioning and maintenance of the lift.

2. Scope

The Contractor shall execute a complete, safe and functional lift installation in accordance with the tender, approved drawings, specifications and written instructions.

3. Contract Documents

NIT, Instructions, GCC, SCC, Technical Specifications, approved drawings, BOQ, Letter of Acceptance, Work Order, Agreement and approved addenda/corrigenda form the Contract.

4. Order of Precedence

In case of discrepancy, the Institute shall determine precedence; SCC shall prevail over GCC to the extent of conflict, and approved drawings/specifications shall govern technical execution.

5. Contractor's Responsibility

Supply new genuine equipment, qualified manpower, quality control, safety, protection of Institute property, statutory approvals, testing, documentation and complete handover.

6. Time for Completion

90 days from the date stipulated in the Work Order. Contractor shall submit a programme within seven days.

7. Extension of Time

May be granted for demonstrable causes beyond Contractor control, subject to timely written notice and applicable procurement rules.

8. Liquidated Damages

0.5% of contract value per week or part thereof for delay attributable to Contractor, subject to a maximum of 10%, unless otherwise determined under applicable rules.

9. Quality

All equipment and materials shall be new, unused, defect-free, of approved make/model and compliant with specified standards.

10. Inspection

IIPM may inspect at manufacturer premises/site. Inspection does not relieve Contractor of responsibility.

11. Testing & Commissioning

All functional, safety, electrical, load and statutory tests shall be completed successfully before acceptance.

12. Statutory Approval

Contractor shall coordinate and obtain required approvals/inspection certificates from the competent authority.

13. Safety

Contractor shall implement safe working practices and protect workers, occupants and visitors.

14. Insurance

Contractor shall maintain applicable workmen, third-party, transit and installation insurance.

15. Labour Laws

Contractor shall comply with all applicable labour, welfare and statutory requirements.

16. Payment

Payments shall be made against certified milestones/BOQ quantities after deductions and compliance with contract conditions.

17. Performance Security

5% of contract value, or the percentage prescribed by prevailing procurement rules, in the acceptable form and validity.

18. Warranty

Minimum 24 months from successful commissioning and handover; defects attributable to design, material or workmanship shall be rectified at no cost.

19. Comprehensive Maintenance

Monthly preventive maintenance and breakdown service including labour, spares and consumables during the warranty period.

20. Variations

No variation without prior written approval. Rates for approved variations shall be determined under applicable contract provisions.

21. Termination

IIPM may terminate for persistent delay, abandonment, serious breach, insolvency, false information or unauthorized assignment, subject to applicable rules.

22. Force Majeure

Events beyond reasonable control shall be handled under applicable contractual provisions, with timely notice and mitigation.

23. Dispute Resolution

Disputes shall first be referred to the designated authority for resolution and thereafter handled under applicable Government contract provisions and law.

24. Documentation

As-built drawings, manuals, circuit/hydraulic diagrams, test certificates, statutory approvals, warranty certificate and emergency rescue procedure shall be submitted.

25. Training

Contractor shall train designated Institute personnel in normal operation, emergency rescue and basic checks.

26. Handover

Handover only after successful testing, statutory approval, defect rectification, training and submission of all documents.

27. Governing Law

Indian law and the applicable jurisdiction for the Institute shall govern the Contract.

SECTION D – SPECIAL CONDITIONS OF CONTRACT (SCC)

1. Turnkey Responsibility

The work is turnkey. Contractor shall provide all components and services necessary for safe and satisfactory operation, whether or not individually listed, subject to the BOQ and approved scope.

2. Capacity and Speed

Lift shall be 450 kg / 4 persons with rated speed 0.63 m/s. Final car dimensions and shaft/interface requirements shall be established by approved engineering after site verification.

3. Number of Stops

As per actual site requirement and approved drawings: 2 stops /3 floors. Bidder shall verify.

4. Hydraulic System

Heavy-duty hydraulic cylinder, suitable pump/motor and reservoir, pressure relief valve, emergency lowering, suitable burst/rupture protection and leak-free piping.

5. Cabin

Stainless steel finish, LED lighting, emergency light, ventilation fan, handrail, mirror, durable anti-skid flooring, digital indicator, Braille buttons, alarm and voice annunciation.

6. Doors

Automatic centre-opening doors, stainless steel finish, suitable door operator, interlocks and safety sensing. Clear opening to be finalized from approved design; 800–900 mm may be considered depending on shaft constraints, with accessibility requirements governing where applicable.

7. Controls

Microprocessor-based control, automatic levelling, fault indication/diagnostics, suitable emergency operation and phase/voltage protection.

8. Safety

Door interlocks/sensors, overload protection, emergency alarm, emergency lighting, emergency communication, manual/emergency lowering, pressure/rupture protection, phase failure/reversal protection and other statutory safety devices.

9. Electrical

Suitable main isolator, protective devices, FRLS wiring, earthing, control wiring, battery backup and surge/voltage protection as required.

10. Statutory Approval

Contractor shall obtain required lift/electrical inspection approvals and provide certificates before handover.

11. Testing

Load, levelling, door, emergency operation, safety devices, electrical insulation/earthing, alarm/communication and all statutory tests shall be performed.

12. Preventive Maintenance

At least one preventive maintenance visit every month during 24-month warranty, with signed service report.

13. Breakdown Response

24-hour complaint reporting facility; breakdown attendance within 24 hours of notification. Critical safety issues shall receive immediate attention.

14. Spare Parts

Adequate genuine spare parts shall be maintained. Warranty replacements shall be at Contractor cost.

15. Service Network

Bidder shall demonstrate accessible service support and qualified lift technicians.

16. Civil/Electrical Interface

Contractor shall identify all shaft, pit, headroom, power, earthing, ventilation and machine-space requirements before fabrication.

17. Protection & Cleanliness

Existing property shall be protected; all debris and packing materials shall be removed.

18. Handover Documents

Two hard copies and one digital copy of O&M manuals, drawings, hydraulic/electrical schematics, test certificates, approvals, warranty certificate, spare parts list and rescue procedure.

19. Warranty

24 months comprehensive from successful commissioning/handover, covering defective components, workmanship, labour, spares and maintenance.

20. Approved Makes

Original manufacturer make/model shall be stated in bid. Any post-award change requires prior written approval.

21. Final Acceptance

After completion, successful tests, statutory approval, trial operation, document submission, training and rectification of observations.

22. Price

Price includes transport, loading/unloading, insurance, installation, testing, commissioning, tools, labour, statutory inspections, documentation, training and warranty maintenance, except GST where separately indicated.

SECTION E – DETAILED TECHNICAL SPECIFICATIONS

E1. Minimum Technical Requirements

Sl.	Parameter	Minimum Requirement
1	Type	Hydraulic passenger lift
2	Rated load	450 kg / 4 persons
3	Rated speed	0.63 m/s
4	Stops	As per site – to be confirmed by bidder
5	Operation	Automatic collective operation suitable for number of stops
6	Doors	Automatic centre-opening
7	Cabin	Stainless steel interior, LED lighting, fan, handrail, mirror, anti-skid floor
8	Controls	Microprocessor based
9	Levelling	Automatic, smooth and accurate
10	Emergency	Emergency lighting, alarm, communication and safe emergency lowering/rescue
11	Accessibility	Braille/raised buttons and accessibility feature as applicable to building/use
12	Warranty	24 months comprehensive
13	Maintenance	Monthly preventive maintenance + breakdown support

E2. Hydraulic Power Unit

- Power unit shall be sized for the specified load, speed and travel and shall include suitable motor, pump, reservoir, valves, pressure relief and emergency lowering arrangements.
- Hydraulic components shall be from reputable manufacturers and suitable for continuous institutional use.
- Hydraulic connections shall be leak-proof and adequately protected.

E3. Cylinder and Piston

- Heavy-duty hydraulic cylinder/piston designed for the calculated load and travel.
- Seals and packing shall be suitable for the operating conditions and manufacturer's recommended maintenance interval.

- All anchoring/support arrangements shall be designed and detailed in approved drawings.

E4. Guide Rails and Supports

- Guide rails, brackets, fasteners and supports shall be properly aligned and structurally adequate.
- Fixing arrangements shall be compatible with existing shaft construction and approved by IIPM.

E5. Lift Car

- Cabin shall be robust, well finished and suitable for institutional use.
- Provide LED ceiling lighting, emergency lighting, ventilation fan, handrail, mirror, floor indicator, Braille/raised buttons, alarm and voice annunciator.
- Floor finish shall be durable, anti-skid and easily maintainable.

E6. Landing and Car Doors

- Automatic centre-opening doors with door operator, landing locks/interlocks and safety sensing.
- Door closing force and safety operation shall comply with applicable standards.
- Door clear opening and landing door dimensions shall be confirmed by approved drawings and statutory requirements.

E7. Controller and Controls

- Microprocessor-based controller with fault diagnostics and suitable protection.
- Automatic levelling and re-levelling shall be provided where required.
- Controller shall provide safe operation during normal and abnormal conditions.

E8. Electrical

- Suitable incoming isolator and protective devices.
- FRLS copper wiring/cables of appropriate rating.
- Proper earthing and bonding.
- Control voltage and safety circuits shall be appropriately designed.
- Provide phase failure/reversal and over/under-voltage protection as required.

E9. Safety Devices

- Door interlocks and safety sensors.
- Overload protection.
- Emergency stop/alarm.
- Emergency lighting.
- Emergency communication system.
- Emergency/manual lowering arrangement.
- Hydraulic pressure relief and rupture/burst protection.
- Fire/emergency operation where required by applicable rules/building use.
- All additional safety devices required by the applicable standards and statutory inspector.

E10. Accessibility

- Where applicable, the lift shall incorporate accessibility provisions for persons with disabilities, including Braille/raised markings, audible/visual floor indication and appropriate control arrangement.
- Final dimensions and accessibility details shall follow the applicable building/accessibility requirements and approved drawings.

E11. Documentation

- Submit general arrangement drawings, shaft requirements, pit/headroom details, electrical load schedule, single-line diagram, hydraulic schematic, foundation/support details and equipment schedule before manufacture.
- At completion, submit as-built drawings, manuals, certificates and statutory approvals.

E12. Testing

- Factory inspection may be conducted before dispatch.
- Site tests shall include load, levelling, door operation, safety devices, emergency functions, electrical tests and statutory inspection.
- All tests shall be recorded and signed by the Contractor and IIPM representative.

SECTION F – TECHNICAL COMPLIANCE SCHEDULE

Bidder shall complete every row. 'Complied' without supporting detail may be treated as insufficient.

Sl.	Requirement	IIPM Specification	Bidder's Offer / Make / Model	Complied (Yes/No)	Deviation / Remarks
1	Lift type	Hydraulic passenger			
2	Capacity	450 kg / 4 persons			
3	Rated speed	0.63 m/s			
4	Stops	As per approved site requirement			
5	Door	Automatic centre opening			
6	Cabin	SS, LED, fan, handrail, mirror, anti-skid floor			
7	Controller	Microprocessor based			
8	Levelling	Automatic			
9	Hydraulic cylinder	Heavy duty, suitable for duty/load			
10	Power unit	Pump + motor + reservoir + valves			
11	Safety	All specified and statutory devices			
12	Emergency	Alarm, lighting, communication, lowering/rescue			
13	Accessibility	Braille/raised buttons and applicable features			
14	Electrical	Protection, FRLS wiring, earthing			
15	Statutory approval	Mandatory before handover			
16	Warranty	24 months comprehensive			
17	Maintenance	Monthly PM + breakdown support			
18	Breakdown response	Within 24 hours			
19	Completion	90 days			

Authorized Signatory of Bidder: _____

Seal: _____ Date: _____

SECTION G – BID FORMS & UNDERTAKINGS

H1. Letter of Bid

To,
The Tender Inviting Authority,
Indian Institute of Plantation Management (IIPM), Bengaluru

We have examined the tender documents for the Design, Supply, Installation, Testing, Commissioning and Comprehensive Maintenance of One Hydraulic Passenger Lift. We hereby offer to execute the work in conformity with the tender conditions, technical specifications and BOQ for the quoted amount. We confirm that our bid is valid for 120 days and that we have inspected/understood the site conditions.

Authorized Signatory: _____

Name: _____

Designation: _____

Firm: _____

Seal: _____

Date: _____

H2. Manufacturer's Authorization

We, _____, manufacturer of _____, hereby authorize M/s _____ to submit a bid and, if successful, supply/install/support the proposed lift equipment for this tender. We undertake to provide manufacturer support, warranty and technical assistance as required.

Authorized Manufacturer Signatory: _____

Date/Seal: _____

H3. Non-Blacklisting Declaration

We certify that our firm has not been blacklisted/debarred by any Government Department, PSU, Autonomous Body or statutory authority as on the date of submission, except as specifically disclosed below: _____.

Authorized Signatory: _____

H4. Site Inspection Declaration

We certify that we have inspected the proposed installation site and have considered the shaft, pit, headroom, travel, access, electrical supply and other relevant conditions in our offer.

Authorized Signatory: _____

H5. Deviation Statement

Sl.	Tender Clause/Specification	Deviation Proposed	Reason	Financial/Technical Impact
1				
2				
3				

If no deviation is proposed, bidder shall write: NIL.

H6. Service Support Undertaking

We undertake to provide a service facility, qualified technicians, preventive maintenance, breakdown response and genuine spare parts for the entire warranty period and thereafter as agreed under any AMC.

SECTION H – TESTING, COMMISSIONING & HANDOVER

I1. Pre-Commissioning Checklist

Check	Requirement	Status/Remarks
Site/shaft	Dimensions verified against approved drawings	
Pit/headroom	Verified and safe	
Hydraulic system	Installed, leak-free, aligned	
Doors	Operation/interlocks satisfactory	
Cabin	Finish and accessories complete	
Controller	Settings and diagnostics verified	
Electrical	Protection, wiring, earthing tested	
Emergency	Alarm, light, communication, lowering/rescue tested	
Safety	All safety devices tested	
Statutory	Inspection/approval completed	
Documentation	O&M and drawings submitted	
Training	Institute staff trained	

I2. Acceptance Tests

- Rated-load operation and levelling test.
- Door opening/closing and safety sensing test.
- Emergency alarm and communication test.
- Emergency lighting and emergency lowering/rescue test.
- Overload protection test.
- Hydraulic pressure/safety valve test.
- Electrical insulation and earthing test.
- Phase failure/reversal and voltage protection test, where provided.
- Noise/vibration and smoothness observation.
- Statutory inspection and certification.

I3. Handover Certificate – Suggested Format

Certified that the hydraulic passenger lift installed at _____ has been inspected, tested and commissioned and is handed over subject to the warranty and maintenance obligations of the Contract, after completion of the listed requirements and statutory approvals.

For IIPM: _____

For Contractor: _____

Date: _____

SECTION I – WARRANTY & PREVENTIVE MAINTENANCE

J1. Warranty

- Warranty period: 24 months from successful commissioning and formal handover.
- Warranty covers defects in design, manufacture, supplied components and installation, including labour and genuine replacement parts.
- Consumables and items excluded by the manufacturer shall not be excluded where failure is attributable to defective workmanship/materials or where the tender expressly requires them.
- Safety-critical defects shall be attended immediately.

J2. Monthly Preventive Maintenance Schedule

Activity	Minimum Frequency
General inspection and cleaning	Monthly
Door operator, locks and interlocks	Monthly
Car/landing buttons and indicators	Monthly
Emergency alarm/light/communication	Monthly
Hydraulic oil level/leak inspection	Monthly
Power unit and hydraulic connections	Monthly
Controller and electrical terminals	Monthly
Safety devices	Monthly and after any safety-related complaint
Guide rails/supports and lubrication where applicable	As per manufacturer schedule
Performance/levelling check	Monthly
Detailed safety inspection	As per applicable statutory/manufacturer schedule

J3. Service Report

Each preventive maintenance/breakdown visit shall record date, complaint, observations, work carried out, parts replaced, safety status, downtime and service engineer signature. A copy shall be submitted to IIPM.

J4. Emergency Rescue

The Contractor shall provide and explain a written emergency rescue procedure. Institute personnel shall not be encouraged to undertake unsafe rescue operations. Rescue shall be carried out by trained/authorized personnel in accordance with the manufacturer's procedure and applicable safety requirements.

SECTION J – PROJECT PARTICULARS TO BE FILLED BEFORE ISSUE

Particular	To be filled by IIPM
Tender No.	IIPM/ENGG/LIFT/2026-27/02
Tender Issue Date	01-09-2026
Estimated Cost	₹. 15,00,000/-
Tender Fee	₹ / Nil
EMD / Bid Security	₹. 30,000/-
Last Date & Time for Submission	21-09-2026
Technical Bid Opening	21-09-2026
Financial Bid Opening	To be notified to qualified bidders
Bid Validity	120 days
Completion Period	30 days
Number of Stops	3
Number of Floors Served	Ground floor+ First floor + Second floor
Approx. Travel	10 m
Existing Shaft Size	—
Pit Depth	—
Headroom	—
Site Contact Officer	

FINAL ISSUE CHECKLIST

- Confirm actual number of stops and travel.
- Confirm existing shaft dimensions, pit depth and headroom.
- Confirm whether machine room/power unit space is available.
- Confirm incoming electrical supply and point of connection.
- Confirm whether civil works are included in Contractor scope or separately arranged.
- Confirm EMD, estimated cost, tender fee and bid dates.
- Insert applicable IIPM procurement/financial authority and approval references.
- Before issue, verify the latest applicable BIS standards, National Building Code provisions and State lift/electrical statutory requirements.

SECTION – K - FINANCIAL BID (Separately attached)